

**TOWN OF ROSENDALE
TOWN BOARD MEETING
January 11, 2023**

Supervisor Walsh called the meeting to order at 7:04PM followed by the Pledge of Allegiance.

Present:	Supervisor	Jeanne L. Walsh
	Councilman	Joseph Havranek
	Councilmember	Molly Muller
	Councilmember	Carrie Wykoff
	Councilmember	Ernest Klepeis

Also Attending: Jill LaFera – Supervisor Assistant, Ken Hassett – Deputy Town Supervisor, Joe LaFera - Building Manager.

Public comments:

Councilmember Wykoff - there will be a free event at the Town of Rosendale theater on Monday, January 16, 2023, Martin Luther King Day at 2:00 PM which will include film, music, and spoken word.

Deputy Town Supervisor Ken Hassett - Publicly thanked My Town Market of Rosendale for their support with the Food Pantry in the past four or five months 24 bags of groceries were purchased by residents as donations towards the Rosendale Food Pantry and the Rondout Food Pantry.

Supervisor Walsh made a motion that the Town Board of the Town of Rosendale approve the minutes for December 7th & 14th of 2022. Seconded by Councilmember Klepeis. ROLL VOTE 5 Yes.

Committee Reports:

Councilman Havranek –

Highway has been conducting brush and tree work. They are working on truck and equipment doing minor repairs. Total revenue brought in \$173,780.87.

Police Commission did not have a meeting on December 27, 2022, due to no quorum. They will have a meeting on January 24, 2023, at the RMC Building at 3:30PM. Total revenue brought in \$5,523.76.

Water Department report from Manager, Terry Johnson stated special project is on hold for the Winter season and will resume in Spring. The Water Sewer Commission had a meeting on October 26, 2022, once the meeting minutes are approved, they will be forwarded to the Town Clerks Office to be posted on the website. They have their next meeting on January 25, 2023, at the RMC building. Total revenue brought in for the Water Department \$6,175.22 and the Sewer Department was \$3,246.03.

- Notes from the Water Sewer Commission are projects are underway with the temporary road built, asbestos has been removed, roofs of both buildings have been placed and is fifty percent completed. Water Tank Project will go out for bid in the Spring and a new road will be built on Sand Hill to access the property. The old tank will continue to work allowing no disruption of water usage. The Wi-Fi water beacon meters are being installed with 80 left to be installed. A second letter will be sent out to the 80 residents to have them installed and if they are not, they will incur a quarterly charge of \$75.00.

High Falls Water District – Financials were submitted by the Marbletown bookkeeper as of December 31, 2022, totals are \$183,051.07.

Councilmember Wykoff made mention that the Rosendale Theatre had a water leak and thanks to the new meters they were notified of the leak within 24 hours. Supervisor Walsh mentioned, Denise, the Water Sewer Clerk has been monitoring the meters and will notify any resident that has unusual readings.

Councilmember Muller:

Dog Control – For the Month of December 2022 there were 17 dog licenses sold, total received \$148.00 with \$129.00 to the Supervisor and \$19.00 to Department of Agriculture and Market.

Transfer Station – For the month of December 2022 total from the bookkeeper \$6,108.20 and from the Town Clerk’s Office \$750.00.

Councilmember Wykoff –

Economic Development Committee didn’t have a December meeting and their next meeting will be January 18th at 5:30PM. They are having difficulties scheduling meetings and have concluded they will need to change dates or times for future meetings.

Planning Board didn’t have a meeting in December and their next meeting will be tomorrow at 7PM. There are a few things on the agenda, but they will mostly be honoring Dave Plante who after 16 years has resigned. They will be honored to have Dave’s opinion/input of the person who will replace him.

ZBA didn’t have a meeting in December and the next meeting will be Tuesday, January 17, 2023.

Building Department December total revenue \$5,315.00 with 24 permits issued.

The Historian is moving forward with a new display case at Rondout Municipal Center that should be completed within 30 days. Joe LaFera will coordinate with the Historian.

RMC Joe LaFera has been doing a great job as the new building manager. But since he has been busy getting accustomed with the new position, I will follow up with him at a later time for RMC reporting.

Councilmember Klepeis -

The Recreation Commission did not meet in December and the next meeting is next Wednesday.

The Eldercare Assistance Committee did not meet the month of December.

Everyone will be receiving their property taxes in the mail hopefully with no postal issues this year.

The biggest update I have is Youth had a great holiday celebration over the school holiday. At tonight’s Town Board meeting we will be reviewing Youth Summer Camp rates. There will be no updates to the base rates, but the price of after camp is going to go from \$60 to \$75 if we approve it. The activity fee is new in this case there programming requires additional charges. The no school full day program is up for nonresidents \$10 and \$5 for residents.

Supervisor Walsh read financial reports.

Audit of the 2022 Reports:

Councilmember Havranek:

Capital Reserve two transactions, Capital Reserve Water and Sewer two transactions, General Fund ten transactions, New York Rising two transactions, Sewer Fund five transactions, Water Fund five transactions, and Water and Sewer accounts receivable five transactions. Councilman Havranek stated he randomly selected those transactions from the spreadsheet and all the requested supporting documents were provided, everything was in order. He met with Kim Cole our bookkeeper and Ken Hassett Deputy Town Supervisor via zoom. He also followed up with Jill, the Supervisors Assistant, again given all the supporting documents provided, everything was in order and there were no issues.

Councilmember Muller:

She was responsible for General Fund auditing ten transactions for Solar account, two transactions for tax account, five transactions for court and Town Clerk five from each of the two town clerk accounts. All the random transactions chosen from the spreadsheet were explained with supporting documents and found to be in order.

Councilmember Wykoff:

With RMC Fund She did fifteen separate transactions, two Capital Reserve, two Recreation Subdivision and She was tasked with ten for transactions for the general fund, but noticed now that I actually did 12 transactions instead of ten. Everything was explained all, the supporting documents were shown to her, Kim and Ken did a wonderful job both on the call with her. It was very thorough and informative.

Councilmember Klepeis:

He reviewed ten transaction General Fund, ten from Water Fund, two from the Street Light District, one from Capital Reserve, one Capital Reserve Highway, one from Youth Program Van Fund, and ten from payroll. Donna and Ernest reviewed ten weeks of specific payroll including time, comp time, accumulation and everything came out perfectly. The only thing we found was the bank mislabeled one of our checks with a different number and it was corrected by the bank.

Ken Hassett made mention that the audit of the year end books for 2022 went very well and thank all for their cooperation.

Supervisor Walsh made a motion to approve the audit of the books for fiscal year 2022, which included the four accounts for the judges, bail and fines. Seconded by Councilmember Klepeis. ROLL VOTE 5 Yes.

Supervisor Walsh made a motion to approve Donald Winters, who was left off the organizational meeting list as a laborer for 40 hours per week at \$19.75 per hour. Seconded by Councilmember Havranek. ROLL VOTE 5 Yes.

Supervisor Walsh presented a plaque to Councilmember Klepeis. Councilmember Klepeis submitted his resignation term ending January 31, 2023, we thank him for his service of one year as Youth Director and four years as Town Councilmember.

Supervisor Walsh made a motion to appoint Ashley Sweeney to the Town Board effective 2-1-2023. Seconded by Councilmember Wykoff. ROLL VOTE 5 Yes.

Supervisor Walsh made a motion to approve the Doug Tyler N Son junk yard annual application. Seconded by Councilmember Havranek. Roll Vote 5 Yes.

Resolution 1-2023-#5 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes the Supervisor to sign the 2023 STOP DWI TASK FORCE agreement on behalf of the Town of Rosendale. Seconded by Councilmember Havranek. ROLL VOTE 5 Yes.

Resolution 1-2023-#6 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes the Supervisor to sign the agreement with Triple J. Vending LLC., on behalf of the Town of Rosendale, contingent upon a like resolution being passed by the Town Board of the Town of Marbletown. Seconded by Councilmember Muller. ROLL VOTE 5 Yes.

2022 End of Year Budget Transfers:

GENERAL FUND – Transfer the sum of:

Decrease		Increase		Amount
A1220.2	Supervisor Eq	A1220.1	Supervisor P.S.	\$1,370.92
A1990.4	Contingency	A1621.4	RMC	\$16,435.28
A1990.4	Contingency	A1650.4	Telephones	\$116.42
A3120.4	Police C.E.	A3120.2	Police Eq.	\$2,317.15
A7140.2	Playground/Rec Eq.	A7150.1	Pool P.S.	\$310.42
A7510.4	Historian C.E.	A7510.1	Historian P.S.	\$1.00
A8710.4	UCRRA	A8160.4	Refuse & Garbage C.E.	\$348.96

HIGHWAY FUND – Transfer the sum of:

Decrease		Increase		Amount
DA5110.1	General Repairs P.S.	DA5112.2	Capital Outlay	\$51,458.00
DA9030.8	Employee Benefits/Social Sec	DA5112.2	Capital Outlay	\$5,342.73
DA5130.4	Machinery C.E.	DA5130.2	Machinery Eq.	\$19,320.00
DA5142.4	Snow Removal C.E.	DA5130.2	Machinery Eq.	\$10,756.00
DA5142.1	Snow Removal P.S.	DA5130.2	Machinery Eq.	\$1,473.97

SEWER FUND – Transfer the sum of:

Decrease		Increase		Amount
SS8110.4	Administration C.E.	SS8110.1	Administration P.S.	\$1,030.27
SS8110.4	Administration C.E.	SS8120.4	Collection C.E.	\$170.58
SS8130.2	Treatment/Disp Eq.	SS9060.8	Employee Medical Benefits	\$3,532.19

WATER FUND – Transfer the sum of:

Decrease		Increase		Amount
SW8330.2	Purification Eq.	SW8330.1	Purification P.S.	\$710.44
SW8330.2	Purification Eq.	SW8340.4	Transportation District C.E.	\$170.58

Resolution 1-2023-#7 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes the 2022 end of year budget transfers. Seconded by Councilmember Wykoff. ROLL VOTE 5 Yes.

Resolution 1-2023-#8 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes amending the fees for the 2023 youth programs. Seconded by Councilmember Klepeis. ROLL VOTE 5 Yes.

Supervisor Walsh made a request for all Boards and Commissions to submit their applications to the Town Clerks office to get reappointed for next month’s Town Board meeting and reviewed the list of openings.

- Assessment Board of Review - 1 opening
 - Economic Development - 1 reappointment
 - Eldercare Assistance Committee - 3 reappointments staggered terms
 - Environmental Commission - 3 reappointments for 3-year term
 - Planning Board - 2 open positions
 - Water Commission - 1 opening
 - Youth Commission - 3 youth, 1 adult opening
 - Zoning Board of Appeals - 1 alternate
- Police Commission is having their meeting January 24th we will update openings.

Supervisor Walsh made a motion that the Town Board of the Town of Rosendale FOIL (Freedom of Information Law) the Rosendale Library for information regarding all financial records from 2022, all records pertaining to the proposed purchase of the Belltower on Main Street, all records pertaining to any loans or grant applications and awards in 2022 & 2023. Seconded by Councilmember Havranek. ROLL VOTE 4 Yes Councilmember Wykoff Recuse.

Supervisor Walsh made a motion to pay the vouchers/bills. Seconded by Councilman Havranek ROLL VOTE 5 Yes.

Audit of the Bills:

Highway Fund	Vouchers 1 – 2	\$ 292.30
General Fund	Vouchers 6 – 17	\$ 5,867.96
RMC Fund	Vouchers 1 - 13	\$ 5,309.86
Water Fund	Vouchers 1-4	\$ 5,290.22
Sewer Fund	Vouchers 1-4	\$ 8,905.18

Supervisor Walsh made a motion to adjourn at 8:15PM. Seconded by Councilman Havranek. ROLL VOTE 5 Yes.

Respectfully Submitted by

Christine Harrison
Deputy Town Clerk