

TOWN OF ROSENDALE  
TOWN BOARD ORGANIZATIONAL MEETING  
JANUARY 4, 2023

Supervisor Walsh called the meeting to order at 7:00 PM followed by the pledge.

Present:	Supervisor	Jeanne L. Walsh
	Councilman	Joseph Havranek
	Councilmember	Ernest Klepeis
	Councilmember	Carrie Wykoff
	Councilmember	Molly Muller

Also Present: Jill La Fera; Assistant to the Supervisor, Kenneth Hassett; Deputy Supervisor and Joe La Fera; RMC Building Manager.

Supervisor Walsh made a motion to appoint Molly Muller to the Town Board effective 1/1/23-12/31/23, 2<sup>nd</sup> by Councilmember Wykoff. ROLL VOTE: 4 YES.

Town Justice William Pape swore Molly Muller in for the Town Board. The Town Board then welcomed Councilmember Muller to join them.

Supervisor Walsh made a motion to re-hire Keith Lewis as Sergeant effective 1/4/2023, 2<sup>nd</sup> by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made motion to accept the resignation of Jesse Vail effective 1/1/2023, 2<sup>nd</sup> by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to accept the resignation of Kevin Doyle effective 12/29/22, 2<sup>nd</sup> by Councilman Havranek. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to hire Taylor McGrane as Clerk at \$18.00 per hour for 18.75 hours per week effective 12/28/2022, 2<sup>nd</sup> by Councilmember Muller. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to hire Ashley Kraus as Temporary Recreation Program Assistant effective 1/4/23 at \$18.00 per hour per diem, 2<sup>nd</sup> by Councilmember Klepeis. ROLL VOTE: 5 YES.

**MOTION TO APPROVE THE FOLLOWING EMPLOYEES FOR 2023:**

The following titles are deemed Full Time at 37.5 hours per week:

	<u>Title</u>	<u>Name</u>	<u>Salary</u>	<u>Hours/Comments</u>
1.	Deputy Town Clerk	Christine Harrison	\$ 18.00	28.5 Dpty TC/2 Dog/5 per diem
2.	Deputy Town Clerk	Margaret Dingman	\$ 19.00	20 hours p/w/5 per diem
3.	Clerk (Highway)	Dorene Whitaker	\$ 21.60	22.5 hrs p/w
4.	Clerk (Recreation)	Dorene Whitaker	\$ 21.60	15 hrs p/w
5.	Youth & Recreation Director	Matthew McCluskey	\$ 23.00	37.5 hrs p/w
6.	Solid Waste Attendant	George Glass	\$ 25.69	37.5 hrs p/w
7.	Laborer (RMC Building)	Joseph La Fera	\$ 21.60	25 hrs p/w/4 per diem
8.	Account Clerk/Typist	Jill La Fera	\$ 25.60	37.5 hrs p/w
9.	Account Clerk	Kimberly Cole	\$ 23.92	Per Diem
10.	Bookkeeper to the Supervisor	Donna Fong	\$ 21.02	30 hrs p/w
11.	Clerk	Taylor McGrane	\$ 18.00	18.75 hrs p/w eff 12/28/22

12. Clerk to Justice	Debra Tierney	\$ 21.66	37.5 hrs p/w
13. Clerk to Justice	Denise DeHardt	\$ 18.00	15 hrs p/w
14. Municipal Code Officer/Bldg Insp 1	Nicholas Wulczyn	\$ 26.18	37.5 hrs p/w
15. Fire Inspector	Kevin Hines	\$ 20.55	30 hrs p/w
16. Building Department Clerk	Brisa Casas	\$ 20.21	15 hours p/w
17. Planning Board Clerk	Brisa Casas	\$ 20.21	11.25 hours p/w
18. Zoning Board of Appeals Clerk	Brisa Casas	\$ 20.21	3.75 hours p/w
19. Water & Sewer Clerk	Denise DeHardt	\$ 18.00	15 hrs p/w
20. Deputy Tax Collector	Joan Jordan	\$ 18.14	Per Diem
21. Youth Worker	Sadie Heagney	\$ 14.26	12 hrs p/w
22. Youth Worker	Brooke Davis	\$ 14.36	12 hrs p/w
23. Youth Worker	Emily Ferry	\$ 14.26	12 hrs p/w
24. Security Attendant	Thomas Dockery	\$ 21.63	Per Diem
25. Court Security Officer	Anthony Meoli	\$ 21.63	Per Diem
26. Court Security Officer	Anthony LaRocca	\$ 21.63	Per Diem
27. Cleaner	Beth Boughton	\$ 15.88	up to 25 hours p/w
28. Assessor	Jeremy Baracca	\$ 19,741.39/yr	10 hours p/w
29. Deputy Supervisor	Kenneth Hassett	\$ 20,000/yr	
30. Police Chief	Scott Schaffrick	\$ 34,999/yr	
31. Town Historian	William Brooks	\$ 785/yr	

**Employees who work for the Highway/Police/Water & Sewer Departments are Full Time at 40 hours per week:**

32. HMEO (Working Supervisor)	Matthew Hintz	\$ 26.35	
33. HMEO's	Keith Houghtaling	\$ 19.75	
	Joshua Hintz	\$ 19.75	
34. MEO's	Stanley Galewaler	\$ 26.10	
	Ronald Whispell	\$ 25.32	
	Robert Graney	\$ 20.85	
35. Laborer (Foreman)	Shawne Rider	\$ 25.65	
36. Laborer	Peter Donahue	\$ 21.60	
37. Water/WW Maintenance Worker	Roy Weimann	\$ 26.29	
38. Registrar of Vital Statistics	Mandy Donald	\$ 2,700/yr	
39. RMC Clerk	Mandy Donald	\$ 510/yr	
40. Registrar of Vital Statistics	Christine Harrison	\$ 561/yr	
41. RMC Clerk	Christine Harrison	\$ 510/yr	
42. Project Manager	Jeanne Walsh	\$ 22,114/yr	
43. Grant Administrator	Jill La Fera	\$ 11,000/yr	
44. Budget Clerk	Jill La Fera	\$ 2,601/yr	
45. RMC Clerk	Jill La Fera	\$ 1,500/yr	
46. RMC Payroll	Donna Fong	\$ 1,500/yr	
47. Chief Fiscal Officer	Jeanne Walsh	\$ 8,670/yr	
48. MS4 Coordinator	Nicholas Wulczyn	\$ 2,162/yr	
49. Fire Inspector	Nicholas Wulczyn	\$ 5,304/yr	
50. Fire Inspector Clerk	Brisa Casas	\$ 1,020/yr	
51. Water & Sewer Liaison	Roy Weimann	\$ 5,100/yr	
52. Safety Trainer	Michael Williams	\$ 1,928/yr	
53. Safety Officer	Dorene Whitaker	\$ 5,508/yr	
54. ADA Compliance Officer	Dorene Whitaker	\$ 1,040/yr	
55. Management of Pool	Dorene Whitaker	\$ 2,601/yr	
56. Sidewalk Maintenance	Robert Gallagher	\$ 4,500/yr	
57. RMC On-Call	Joseph La Fera	\$ 1,500/yr	

- 58. UC Planning Board Jere Brown
- 59. Alternate UC Planning Board John Ivankovic
- 60. Official Meetings:
  - Workshop Meeting, 1<sup>st</sup> Wednesday of each month – Executive Session @ 6:00 pm, Public Meeting @ 7 pm at the Rondout Municipal Center (no Workshop meetings in July & August)
  - Town Board Meeting, 2<sup>nd</sup> Wednesday of each month at 7:00 pm at the Rondout Municipal Center
  - July & August meetings start at 6:00 pm
- 61. Official Newspaper: Daily Freeman
- 62. Official Banks: The Bank of Greene County
- 63. Town Bond Council: Orrick, Herrington & Sutcliffe LLP
- 64. Town Health Insurance Carrier: MVP
- 65. Town Dental Insurance Carrier: CDPHP
- 66. Town Vision Insurance Carrier: VSP
- 67. Town Life Insurance Carrier: Principal Financial Group
- 68. Attorney for the Town: Mary Lou Christiana & Goldberger & Kremer
- 69. Psychologist for the Town: Dr. Gerald Fix
- 70. Insurance Broker & Carrier for the Town: Quilty, Dwyer & Larkin / HCC Public Risk
- 71. Insurance Broker & Carrier for Rondout Municipal Center: Ryan & Ryan Insurance / Erie Insurance Company
- 72. Attorney for Justice Court: Dana Blackmon & Matthew Jankowski
- 73. Mileage reimbursement: 62.5 cents per mile
- 74. Petty Cash: Supervisor Fund - \$200.00 / Water & Sewer Fund - \$100.00 / Town Clerk Fund - \$100.00

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2023, by Supervisor Walsh and seconded by Councilmember Klepeis.

- Councilman Havranek Yes
- Councilmember Klepeis Yes
- Councilmember Muller Yes
- Councilmember Wykoff Yes
- Supervisor Walsh Yes

Pursuant to Town Law, §29(16), Resolved that the Town Board of the Town of Rosendale hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws, resolutions and policies heretofore or hereafter adopted by the Town Board.

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2023, by Councilman Havranek and seconded by Councilmember Muller.

- Councilman Havranek Yes
- Councilmember Klepeis Yes
- Councilmember Muller Yes
- Councilmember Wykoff Yes
- Supervisor Walsh Abstain

## 2023 Town of Rosendale Holiday Schedule

New Year's Day	Monday, January 2 <sup>nd</sup> (observed)
Martin Luther King, Jr. Day	Monday, January 16 <sup>th</sup>
President's Day	Monday, February 20 <sup>th</sup>
Good Friday	Friday, April 7 <sup>th</sup>
Memorial Day	Monday, May 29 <sup>th</sup>
Juneteenth	Monday, June 19 <sup>th</sup>
Independence Day	Tuesday July 4 <sup>th</sup>
Labor Day	Monday, September 4 <sup>th</sup>
Columbus / Indigenous People Day	Monday, October 9 <sup>th</sup>
Election Day	Tuesday, November 7 <sup>th</sup>
Veterans' Day	Friday, November 10 <sup>th</sup> (observed)
Thanksgiving Day	Thursday, November 23 <sup>rd</sup>
	Friday, November 24 <sup>th</sup>
Christmas Day	Monday, December 25 <sup>th</sup>

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2023, by Supervisor Walsh and seconded by Councilmember Wykoff.

Councilman Havranek	<u>Yes</u>
Councilmember Klepeis	<u>Yes</u>
Councilmember Muller	<u>Yes</u>
Councilmember Wykoff	<u>Yes</u>
Supervisor Walsh	<u>Yes</u>

**Supervisor's Liaison Appointments**

ADA Compliance / Safety Officer	Councilman Havranek
Assessor / Assessment Board of Review	Councilmember Klepeis
Bookkeeper	Councilmember Muller
Building / Code Enforcement	Councilmember Wykoff
Economic Development	Councilmember Wykoff
Elder Assistance Committee	Councilmember Klepeis
Environmental	Councilmember Wykoff
Food Pantry	Councilmember Muller
High Falls Water	Councilman Havranek
Highway	Councilman Havranek
Historian	Councilmember Wykoff
Justice	Councilmember Muller
Planning	Councilmember Wykoff
Police	Councilman Havranek
Recreation	Councilmember Klepeis
Rondout Municipal Center	Councilmember Muller
Rosendale Water / Sewer	Councilman Havranek
EFC - Tank Replacement	Councilman Havranek
EFC - WWTP Upgrades	Councilman Havranek
Seniors	Councilmember Klepeis
Tax Collector	Councilmember Klepeis
Town Clerk	Councilmember Muller
Transfer Station	Councilmember Muller
Youth	Councilmember Klepeis
Zoning Board of Appeals	Councilmember Wykoff

**Elected Officials 2023 Salaries**

Town Board	\$ 8,357.58 each (4)
Town Supervisor	\$ 51,558.25
Highway Superintendent	\$ 67,386.38
Town Clerk	\$ 40,098.24
Tax Collector	\$ 12,711.60
Town Justice	\$ 19,478.53 each (2)

1. Resolution 1-2023-#1 - Supervisor Walsh made a motion that the Town Board of the Town of Rosendale that the Town of Rosendale and Town of Marbletown jointly operate the High Falls Water District, 2<sup>nd</sup> by Councilman Havranek. ROLL VOTE: 5 YES.
2. Resolution 1-2023-#2 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale to share services with the Town of Marbletown for Safety Officers, 2<sup>nd</sup> by Councilman Havranek. ROLL VOTE: 5 YES.
3. Resolution 1-2023-#3 - Supervisor Walsh made a motion that the Town Board of the Town of Rosendale to share services with the Town of Marbletown for the Rondout Municipal Center, 2<sup>nd</sup> by Councilmember Muller. ROLL VOTE: 5 YES.
4. Resolution 1-2023-#4 – Supervisor Walsh made a motion that the Town Board of the Town of Rosendale to share services with the Town of Marbletown for Assessor Clerk, 2<sup>nd</sup> by Councilmember Klepeis. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to set the annual town audit for January 11, 2023, at 7:00 PM, 2<sup>nd</sup> by Councilmember Klepeis. ROLL VOTE; 5 YES.

Councilmember Wykoff made a motion to pay bills, 2<sup>nd</sup> by Councilmember Klepeis. ROLL VOTE: 5 YES.

#### AUDIT OF BILLS:

GENERAL FUND	ABSTRACT 13	VOUCHER #345-374	\$220,722.56
GENERAL FUND	ABSTRACT 1	VOUCHER #1-5	\$15,130.06
HIGHWAY FUND	ABSTRACT 13	VOUCHER #242-256	\$25,053.40
WATER FUND	ABSTRACT 13	VOUCHER #133-136	\$473.24
SEWER FUND	ABSTRACT 13	VOUCHER #124-130	\$1,022.82

Supervisor Walsh made adjourn at 8:10 pm, 2<sup>nd</sup> by Councilmember Muller. ROLL VOTE: 5 YES.

Respectfully Submitted,

Mandy Donald  
Town Clerk