

TOWN OF ROSENDALE
TOWN BOARD ORGANIZATIONAL MEETING
January 4, 2022

Supervisor Walsh opened the meeting and entered Executive Session at 5:07PM to discuss medical, financial, credit or employment history of a particular of a particular person/persons, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion or suspension. Executive Session ended at 5:58PM with no motions made. Supervisor Walsh continued after Executive Session with the Pledge of Allegiance followed by a moment of silence for Grace A. DiPaola.

Present: Supervisor Jeanne L. Walsh
 Councilman Christopher Pryslopski
 Councilwoman Carrie Wykoff
 Councilman Ernest Klepeis
 Councilman Joseph Havranek

ALSO PRESENT: Jill LaFera - Assistant to the Supervisor, Ken Hassett – Deputy Supervisor,

Councilperson Carrie Wykoff and Councilperson Joseph Havranek were sworn in by Judge William P. Pape.

TOWN OF ROSENDALE ORGANIZATIONAL MEETING

The following titles are deemed Full Time at 37.5 hours per week:

<u>Title</u>	<u>Name</u>	<u>Salary</u>	<u>Hours/Comments</u>
1. Deputy Town Clerk	Christine Harrison	\$ 15.70	30.5 Dpty. TC/2 Dog/5 per diem
2. Deputy Town Clerk	Margaret Dingman	\$ 17.21	20 hours p/w
3. Clerk (Highway)	Dorene Whitaker	\$ 20.00	22.5 hrs p/w
4. Clerk (Recreation)	Dorene Whitaker	\$ 20.00	15 hrs p/w
5. Youth & Recreation Director	Matthew McCluskey	\$ 21.30	37.5 hrs p/w
6. Solid Waste Attendant	George Glass	\$ 23.79	37.5 hrs p/w
7. Solid Waste Attendant	Joseph La Fera	\$ 15.28	25 / 4 hrs per diem
8. Laborer (RMC Building)	Steven Christiana	\$ 21.60	27 hours p/w
9. Account Clerk/Typist	Jill La Fera	\$ 23.70	37.5 hrs p/w
10. Account Clerk	Kimberly Cole	\$ 21.22	37.5 hrs p/w
11. Bookkeeper to the Supervisor	Donna Fong	\$ 19.46	30 hrs p/w
12. Clerk to Justice	Debra Tierney	\$ 20.06	37.5 hrs p/w
13. Municipal Code Officer/Bldg Insp 1	Nicholas Wulczyn	\$ 24.24	37.5 hrs p/w
14. Fire Inspector	Kevin Hines	\$ 19.03	30 hrs p/w
15. Building Department Clerk	Brisa Casas	\$ 18.71	15 hours p/w
16. Planning Board Clerk	Brisa Casas	\$ 18.71	11.25 hours p/w
17. Zoning Board of Appeals Clerk	Brisa Casas	\$ 18.71	3.75 hours p/w
18. Assessor Clerk	Laurie Hornbeck	\$ 18.04	32.5 hrs p/w
19. Water & Sewer Clerk	Denise DeHardt	\$ 15.70	15 / 3 per diem
20. Deputy Tax Collector	Joan Jordan	\$ 16.80	Per diem
21. Youth Worker	Nicholas Plumeri	\$ 13.40	12 hrs p/w
22. Youth Worker	Brooke Davis	\$ 13.20	12 hrs p/w
23. Youth Worker	Emily Ferry	\$ 13.20	12 hrs p/w

24. Recreation Attendant	Joshua Dingman	\$ 14.70	Per Diem
25. Security Attendant	Thomas Dockery	\$ 20.03	Per Diem
26. Court Security Officer	Anthony Meoli	\$ 20.03	Per Diem
27. Cleaner	Beth Boughton	\$ 13.70	up to 25 hours p/w
28. Assessor	Jeremy Baracca	\$ 19,354.30/yr	10 hours p/w
29. Deputy Supervisor	Kenneth Hassett	\$ 5,000/yr	
30. Police Chief	Scott Schaffrick	\$ 34,999/yr	
31. Town Historian	William Brooks	\$ 770/yr	

Employees who work for the Highway/Police/Water & Sewer Departments are Full Time at 40 hours per week:

32. HMEO (Working Supervisor)	Matthew Hintz	\$ 25.60	
33. HMEO's	Jamison Eisele	\$ 21.75	
	Kyle Rompella	\$ 19.75	
34. MEO's	Stanley Galewaler	\$ 25.35	
	Ronald Whispell	\$ 24.57	
	Tyler Creegan	\$ 20.10	
	Robert Graney	\$ 20.10	
35. Laborer (Foreman)	Shawne Rider	\$ 24.90	
36. Laborer	Peter Donahue	\$ 20.85	
37. Water/WW Maintenance Worker	Roy Weimann	\$ 25.77	
38. Registrar of Vital Statistics	Mandy Donald	\$ 2,650/yr	
39. RMC Clerk	Mandy Donald	\$ 500/yr	
40. Registrar of Vital Statistics	Christine Harrison	\$ 550/yr	
41. RMC Clerk	Christine Harrison	\$ 500/yr	
42. Project Manager	Jeanne Walsh	\$ 21,680/yr	
43. Grant Administrator	Jill La Fera	\$ 10,000/yr	
44. Budget Clerk	Jill La Fera	\$ 2,550/yr	
45. RMC Clerk	Jill La Fera	\$ 1,000/yr	
46. Budget Clerk	Kimberly Cole	\$ 2,550/yr	
47. RMC Clerk	Kimberly Cole	\$ 2,000/yr	
48. RMC Payroll	Donna Fong	\$ 1,000/yr	
49. Chief Fiscal Officer	Jeanne Walsh	\$ 8,500/yr	
50. MS4 Coordinator	Nicholas Wulczyn	\$ 2,120/yr	
51. Fire Inspector	Nicholas Wulczyn	\$ 5,200/yr	
52. Fire Inspector Clerk	Brisa Casas	\$ 1,000/yr	
53. Water & Sewer Liaison	Roy Weimann	\$ 5,100/yr	
54. Safety Trainer	Michael Williams	\$ 1,890/yr	
55. Safety Officer	Dorene Whitaker	\$ 5,400/yr	
56. ADA Compliance Officer	Dorene Whitaker	\$ 1,020/yr	
57. Management of Pool	Dorene Whitaker	\$ 2,550/yr	
58. RMC On-Call	Steven Christiana	\$ 1,500/yr	
59. UC Planning Board	Jere Brown		
60. Alternate UC Planning Board	John Ivankovic		
61. Official Meetings:			

Workshop Meeting, 1st Wednesday of each month – Executive Session @ 6:00 pm, Public Meeting @ 7 pm at the Rondout Municipal Center (no Workshop meetings in July & August) Town Board Meeting, 2nd Wednesday of each month at 7:00 pm at the Rondout Municipal Center July & August meetings start at 6:00 pm In the event that the Legislature and/or Governor allows for public meetings via video and/or teleconferencing the Town Board can elect to have meetings via video and/or teleconferencing

- 62. Official Newspaper: Daily Freeman
- 63. Official Banks: The Bank of Greene County
- 64. Town Bond Council: Orrick, Herrington & Sutcliffe LLP
- 65. Town Health Insurance Carrier: MVP
- 66. Town Dental Insurance Carrier: CDPHP
- 67. Town Life Insurance Carrier: Principal Financial Group
- 68. Attorney for the Town: Mary Lou Christiana, Goldberger & Kremer
- 69. Psychologist for the Town: Dr. Gerald Fix
- 70. Insurance Broker & Carrier for the Town: Quilty, Dwyer & Larkin / HCC Public Risk
- 71. Insurance Broker & Carrier for Rondout Municipal Center: Ryan & Ryan Insurance / Erie Insurance Company
- 72. Attorney for Justice Court: Dana Blackmon & Matthew Jankowski
- 73. Mileage reimbursement: 58.5 cents per mile
- 74. Petty Cash: Supervisor Fund - \$200.00 / Water & Sewer Fund - \$125.00 / Town Clerk Fund - \$100.00
- 75. All employees who were paid on a weekly basis will be paid bi-weekly as of January 1, 2022

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2022, by Supervisor Walsh and seconded by Councilman Havranek: ROLL VOTE 5 Yes.

- Councilman Havranek Yes
- Councilman Klepeis Yes
- Councilman Pryslopsi Yes
- Councilwoman Wykoff Yes
- Supervisor Walsh Yes

Pursuant to Town Law, §29(16), Resolved that the Town Board of the Town of Rosendale hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws, resolutions and policies heretofore or hereafter adopted by the Town Board.

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2022, by Councilman Klepeis and seconded by Councilwoman Wykoff: ROLL VOTE 5 Yes.

- Councilman Havranek Yes
- Councilman Klepeis Yes
- Councilman Pryslopsi Yes
- Councilwoman Wykoff Yes
- Supervisor Walsh Yes

2022 Town of Rosendale Holiday Schedule

New Year's Day	Monday, January 3 rd (observed)
Martin Luther King, Jr. Day	Monday, January 17 th
President's Day	Monday, February 21 st
Good Friday	Friday, April 15 th
Memorial Day	Monday, May 30 th
Juneteenth	Monday, June 20 th (observed)
Independence Day	Monday July 4 th
Labor Day	Monday, September 5 th
Columbus / Indigenous People Day	Monday, October 10 th
Election Day	Tuesday, November 8 th
Veterans' Day	Friday, November 11 th
Thanksgiving Day	Thursday, November 24 th
	Friday, November 25 th
Christmas Day	Monday, December 26 th (observed)

Motion made at a meeting of the Town Board of the Town of Rosendale, January 4, 2022, by Supervisor Walsh and seconded by Councilman Pryslopski: ROLL VOTE 5 Yes.

Councilman Havranek	<u>Yes</u>
Councilman Klepeis	<u>Yes</u>
Councilman Pryslopski	<u>Yes</u>
Councilwoman Wykoff	<u>Yes</u>
Supervisor Walsh	<u>Yes</u>

Supervisor's Liaison Appointments

ADA Compliance	Councilman Havranek
Assessor / Assessment Board of Review	Councilman Klepeis
Bookkeeper	Councilman Pryslopski
Building / Code Enforcement	Councilwoman Wykoff
Economic Development	Councilwoman Wykoff
Environmental	Councilman Pryslopski
Food Pantry	Councilman Havranek
High Falls Water	Councilman Havranek
Highway	Councilman Havranek
Historian	Councilwoman Wykoff
Justice	Councilman Pryslopski
Marbletown Rescue	Councilman Pryslopski
Planning	Councilwoman Wykoff
Police	Councilman Havranek
Recreation	Councilman Klepeis

Rondout Municipal Center	Councilwoman Wykoff
Rosendale Water / Sewer	Councilman Havranek
EFC - Water Meter Install/Tank Replacement	Councilman Havranek
EFC - WWTP Upgrades	Councilman Havranek
Scenic Byways	Councilman Klepeis
Seniors	Councilman Klepeis
Street Lights / Energy	Councilman Klepeis
Tax Collector	Councilman Klepeis
Town Clerk	Councilman Pryslopsi
Transfer Station	Councilman Pryslopsi
Youth	Councilman Klepeis
Women's Club	Councilman Pryslopsi
Zoning Board of Appeals	Councilwoman Wykoff

Elected Officials 2022 Salaries

Town Board	\$ 7,738.50 each (4)
Town Supervisor	\$ 47,739.12
Highway Superintendent	\$ 62,394.80
Town Clerk	\$ 37,128
Tax Collector	\$ 11,770
Town Justice	\$ 18,035.68 each (2)

Resolution 1-2022-#1 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale appoints Franklin L. Fauble III as the Town Justice for the Town of Rosendale for a (1) year term beginning January 5, 2022 through December 31, 2022. Seconded by Councilman Pryslopsi, ROLL VOTE 5 Yes.

Resolution 1-2022-#2 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale hereby authorizes the Supervisor to sign a contract with Slotnick Signs & Designs for the Wayfinding Signage Project. Seconded by Councilman Klepeis, ROLL VOTE 5 Yes.

Resolution 1-2022-#3 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale and the Town of Marbletown jointly operate the High Falls Water District; and set forth and agree to matters relating to the employment of those individuals who will perform work on behalf of the High Falls Water District, and establish the funding for the work they perform. Effective January 1, 2022 to December 31, 2022 upon its passage by both the Town Boards of Rosendale and the Town Board of Marbletown. Seconded by Councilman Havranek, ROLL VOTE 5 Yes.

Resolution 1-2022-#4 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale has the opportunity to share with the Town of Marbletown for the positions of Safety Officers; and the Town of Marbletown shall reimburse the Town of Rosendale for Shared Safety Officer Services from January 1, 2022 through December 31, 2022. Seconded by Councilwoman Wykoff, ROLL VOTE 5 Yes.

Resolution 1-2022-#5 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale have determined to offer health insurance to the incumbent Building Manager, Steven Christiana, in Accordance with certain terms and conditions if approved by the Town Boards of the Town of Rosendale and the Town of Marbletown. Seconded by Councilwoman Wykoff, ROLL VOTE 5 Yes.

Resolution 1-2022-#6 Supervisor Walsh made a motion that the Town Board of the Town of Rosendale share services for the Rondout Municipal Center with the Town of Marbletown to be reimbursed a percentage to the Town of Rosendale. Seconded by Councilman Havranek, ROLL VOTE 5 Yes.

Audit of Bills:

GENERAL FUND	Abstract 13	Vouchers 512 - 559	\$ 12,970.28
HIGHWAY FUND	Abstract 13	Vouchers 246 - 256	\$ 12,103.56
SEWER FUND	Abstract 13	Vouchers 177 -187	\$ 7,438.83
WATER FUND	Abstract 13	Vouchers 167 -172	\$ 944.72

Supervisor Walsh made a motion to pay the bills. Seconded by Councilman Klepeis. ROLL VOTE 5 YES

Respectfully Submitted by

Christine Harrison
Deputy Town Clerk