

Town Board Workshop and Organizational Meeting  
January 7, 2015

Supervisor Walsh called the meeting to order at 7:03PM with the Pledge to the Flag at the Rondout Municipal Center. Supervisor Walsh asked for a moment of silence for the following residents that have passed; Dorothy Beaulieu, Edward J. Tesseyman and Thomas M. Merck.

PRESENT: Councilman Hughes  
Councilwoman Metzger  
Councilman Pryslopsi  
Councilman Ryan  
Supervisor Walsh

ALSO PRESENT: Mandy Constable; Town Clerk, Jill La Fera; Assistant to the Supervisor, Billy Liggan; Planning Board Chairman, Ken Hassett; Deputy Supervisor, Ted Dixon; Economic Development Commission.

Supervisor Walsh asked if there were any public comments or community events. Supervisor Walsh went over the dates to remember at the bottom of the agenda.

Supervisor Walsh made a motion to appoint Lyndsey Wells as Deputy Tax Collector at \$10.00 per hour, seconded by Councilman Ryan. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES

Supervisor Walsh made a motion to appoint Brisa Casas as Deputy Tax Collector at \$11.22 per hour for no more than 15 hours per week, seconded by Councilman Pryslopsi. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES

Supervisor Walsh made a motion to appoint Brisa Casas as Planning/ Zoning Clerk at \$11.22 per hour per diem, seconded by Councilman Hughes. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to increase hours for Shawne Rider Jr. as the Water/ Sewer Trainee to no more than 20 hours per week at \$12.86 per hour, seconded by Councilman Ryan. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES.

ORGANIZATIONAL MEETING:

1. Deputy Town Clerk	Michelle Williams	\$ 10.20
2. Registrar of Vital Statistics	Michelle Williams	\$ 520.00/yr
3. Registrar of Vital Statistics	Mandy Constable	\$ 1500.00/yr
4. Deputy Tax Collector	Mary Carroll	\$ 10.88
5. Deputy Tax Collector	Brisa Casas	\$ 11.22

6. Deputy Tax Collector	Lyndsey Wells	\$ 10.00
7. Deputy Highway Superintendent	Michael Brown	\$ 23.79
8. Highway Foreman	John Lawlor	\$ 23.31
9. Highway MEOs	Joseph Craig	\$ 22.32
	Stanley Galewaler	\$ 20.75
	Thomas Hausmann	\$ 22.59
	Gary Scriber	\$ 22.02
	Timothy Sheehan	\$ 20.75
10. Laborers	Ronald Whispell	\$ 19.97
	Shawne Rider	\$ 19.55
	Matthew Hintz	\$ 18.25
11. Highway Superintendent Clerk	Dorene Whitaker	\$ 12.46
12. Recreation Director	Tara Burke	\$ 15.45
13. Clerk of the Works – Pool	Tom Fiore	\$500/mo
14. Housekeeper	Eugene Wulczyn	\$ 11.44
15. Housekeeper	Donald Whitaker	\$ 10.20
16. Housekeeper	Jessica Fleming	\$ 8.75
17. Youth Director	Erik VanGaasbeek	\$ 12.75
18. Assistant Youth Director	Ashlee Houghtaling	\$ 10.40
19. Recreation Aide	Matthew Van Buren	\$ 9.75
20. Recreation Aide	Thomas Roddy	\$ 8.75
21. Recreation Aide	Brittany Ferry	\$ 8.75
22. Recycling Coordinator	Rayne Kouhout	\$ 18.65
23. Solid Waste Attendant	George Glass	\$ 14.66
24. Dog Control Officer	Edward Hintz	\$ 13.03
25. Deputy Dog Control Officer	Michelle Williams	\$ 10.20
26. Deputy Supervisor	Kenneth Hassett	\$ 1500.00/yr
27. Senior Account Clerk	Doris Fleming	\$ 22.90
28. Account Clerk/Ast to Supervisor	Jill La Fera	\$ 15.75
29. Clerk	Carol Aldridge	\$ 13.05
30. Clerk	Brisa Casas	\$ 11.22
31. Budget Clerk for Special Projects	Jill La Fera	\$ 3000.00/yr
32. Budget Officer	Doris Fleming	\$ 3000.00/yr
33. Chief Fiscal Officer	Jeanne Walsh	\$ 5000.00/yr
34. Building Manager	Carl Hornbeck	\$ 15.38
35. Safety Officers	Robert Roddy	\$ 2000.00/yr
	Dorene Whitaker	\$ 2500.00/yr
36. Court Security Officer	Thomas Dockery	\$ 12.75
37. Justice Clerk	Erika Fudge	\$ 13.01
38. Deputy Justice Clerk	Douglas Tyler	\$ 10.20
39. Justice Clerk – Per Diem	Erma Moore	\$ 12.00
40. Parking Attendant	Raymond St. Rose	\$ 1,482.63/yr
41. Rosendale Water Superintendent	Terry Johnson	\$ 26,467/yr

42. Rosendale Sewer Superintendent	Terry Johnson	\$ 26,467/yr
43. High Falls Water Superintendent	Terry Johnson	\$ 23,929/yr
44. Water/Sewer Operator	Roy Weimann	\$ 22.27
45. Water/Sewer Operator	Joseph Manner	\$ 22.27
46. Water/Sewer Trainee	Shawne Rider Jr.	\$ 12.86
47. Sewer Clerk	Theresa Heinitz	\$ 13.86
48. Water Clerk	Theresa Heinitz	\$ 14.99
49. Code Enforcement Officer	Tom Fiore	\$ 17.74
50. Municipal Code Officer	Ryan Howells	\$ 10.00
51. Fire Marshal/CEO	Dave Massimi	\$ 14.09
52. Deputy Fire Marshal	Kevin Hines	\$ 13.53
53. Code Enforcement Clerk	Leslie Treut	\$ 13.77
54. Planning Board Clerk	Leslie Treut	\$ 13.77
55. Zoning Board of Appeals Clerk	Leslie Treut	\$ 13.77
56. Assessor	Michael Dunham	\$ 22.86
57. Assessor Clerk	Laurie Hornbeck	\$ 13.05
58. Police Chief	Perry Soule	\$ 30,074.74/yr
59. Town Historian	William Brooks	\$ 600.00/yr
60. UC Planning Board	Jere Brown	
61. Alternate UC Planning Board	Fred Greitzer	

62. Official Meetings:

Workshop Meeting, 1<sup>st</sup> Wednesday of each month at 7:00 pm at the

Rondout Municipal Center

Town Board Meeting, 2<sup>nd</sup> Wednesday of each month at 7:00 pm at the

Rondout Municipal Center

63. Official Newspaper: Daily Freeman

64. Official Banks: M & T, Orange County Trust and Chase

65. Town Bond Council: Orrick, Herrington & Sutcliffe LLP

66. Town Health & Dental Insurance Carrier: CDPHP

67. Town Life Insurance Carrier: Principal Financial Group

68. Attorney for the Town: Mary Lou Christiana, Sara McGinty, Goldberger & Kremer

69. Attorney for Justice Court: Dana Blackmon

70. Commercial Communication Tower License: \$ 2,500

71. Mileage reimbursement: \$.57 per mile.

72. Petty Cash: Supervisor Fund \$ 200.00

Water / Sewer Fund \$ 125.00

Town Clerk Fund \$ 100.00

Pursuant to Town Law, §29(16), Resolved that the Town Board of the Town of Rosendale hereby authorizes and delegates to the Town Supervisor powers and duties of day-to-day administration and supervision of all town and special district facilities and employees consistent with and in furtherance of any and all state and federal laws applicable thereto and with any and all local laws, resolutions and policies heretofore or hereafter adopted by the Town Board.

Supervisor Walsh made a motion on all of the above, seconded by Councilwoman Metzger. Roll vote done by Town Clerk. ROLL VOTE: 5 YES

### **Supervisor's Liaison Appointments**

Assessor / Assessment Board of Review:	Councilman Hughes
Bookkeeper:	Supervisor Walsh
Building / Code Enforcement:	Councilman Hughes
Chamber of Commerce:	Councilman Pryslopski
Dog Control:	Councilwoman Metzger
Economic Development:	Councilman Hughes
Environmental Commission:	Councilman Pryslopski
Facility:	Councilman Ryan
Food Pantry:	Councilman Ryan
High Falls Water Commission:	Councilman Hughes
Highway Department:	Councilman Ryan
Justice Department:	Councilman Pryslopski
Main Street Improvement Asc:	Councilwoman Metzger
Planning Board:	Councilman Hughes
Police Commission:	Councilwoman Metzger
Pool Project:	Deputy Supervisor Hassett
Recreation Commission:	Councilman Ryan
Tax Collector:	Councilman Pryslopski
Town Clerk:	Councilwoman Metzger
Transfer Station:	Councilwoman Metzger
Water/Sewer Commission:	Councilman Ryan
Youth Commission:	Councilwoman Metzger
Zoning Board of Appeals:	Councilman Ryan

### **2015 Town of Rosendale Holiday Schedule**

New Year's Day	Thursday, January 1 <sup>st</sup>
Martin Luther King, Jr. Day	Monday, January 19 <sup>th</sup>
President's Day	Monday, February 16 <sup>th</sup>
Good Friday	Friday, April 3 <sup>rd</sup>
Memorial Day	Monday, May 25 <sup>th</sup>
Independence Day	Friday, July 3 <sup>rd</sup>
Labor Day	Monday, September 7 <sup>th</sup>
Columbus Day	Monday, October 12 <sup>th</sup>
Election Day	Tuesday, November 3 <sup>rd</sup>
Veterans' Day	Wednesday, November 11 <sup>th</sup>
Thanksgiving Day	Thursday, November 26 <sup>th</sup>
	Friday, November 27 <sup>th</sup>
Christmas Day	Friday, December 25 <sup>th</sup>

Supervisor Walsh made a motion to accept the Liaison appointments and the Holiday schedule, seconded by Councilman Pryslopski. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES.

Councilman Pryslopski made a motion that a draft agenda be posted by the close of business on Monday of the weeks of the Town Board meetings. There was an extensive discussion about the pros and cons of this motion and as to why the motion was made. Councilwoman Metzger seconded the motion. Roll vote was done by Town Clerk.

ROLL VOTE: Councilman Hughes- YES  
Councilman Metzger- YES  
Councilman Pryslopski- YES  
Councilman Ryan- NO  
Supervisor Walsh- YES

Resolution 01-2015-01- Supervisor Walsh made a motion that the Town Board of the Town of Rosendale/ Location code 30785 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Elected Positions ( Supervisor, Town Council, Town Clerk, Highway Superintendent, Tax Collector, Town Justice) 6 hours a day Full Time

Appointed Positions (Deputy Town Clerk, Supervisor's Assistant, Deputy Highway Superintendent) 8 hours a day Full Time

All other employees- 8 hours a day Full Time

This motion was seconded by Councilwoman Metzger. Roll Vote was done by Town Clerk. ROLL VOTE: 5 YES.

Supervisor Walsh said that if anyone is interested in a commission to fill out a volunteer application and submit it to the Town Clerks office. She said that there are still a few positions available.

RESOLUTION 01-2015-02- Supervisor Walsh made a motion to set forth and agree to matters relating to the employment of those individuals who will perform work on behalf of the High Falls Water District, and to establish the funding for the work they perform. The agreement is as follows:

1. The High Falls Water District reimburse the Town of Rosendale a sum equal to Twenty Percent (20%) of all payroll expenses and benefits for the Town of Rosendale Employees who maintain and operate the Rosendale Water District, the Rosendale Sewer District and the High Falls Water District in the positions of Water Sewer Operator and Water Sewer Trainees.
2. The High Falls Water District shall reimburse the Town of Rosendale Twenty Three Thousand Nine Hundred Twenty Nine Dollars (\$23,929.00) plus Twenty Percent (20%) of all employee benefits to the High Falls Water District Water Superintendent, who shall be an employee of the Town of Rosendale.
3. The Town of Marbletown shall directly pay the High Falls Water District clerk for five hours per week at an hourly rate of Fourteen and 99/100 Dollars (\$14.99) per hour

plus any employee benefits for those hours and shall be reimbursed for same by the High Falls Water District.

4. The High Falls Water District shall reimburse the Town of Rosendale the sum of Two Thousand Eighty Dollars (\$2,080.00) and shall reimburse the Town of Marbletown Six Thousand Dollars (\$6,000.00) for bookkeeping expenses.

This resolution shall become effective upon its passage by both the Town Board of Rosendale and the Town Board of Marbletown.

Motion was seconded by Councilman Hughes. Roll vote was done by Town Clerk. ROLL VOTE: 5 YES.

Supervisor Walsh made a motion to pay the bills, seconded by Councilman Ryan.

AUDIT OF VOUCHERS:

ABSTRACT 13

GENERAL FUND	VOUCHERS 949-991	\$10,795.01
HIGHWAY FUND	VOUCHERS 255-274	\$24,037.57
WATER FUND	VOUCHERS 202-210	\$1,867.88
SEWER FUND	VOUCHERS 203-207	\$912.26

ABSTRACT 1

GENERAL FUND	VOUCHERS 1-15	\$19,894.82
HIGHWAY	VOUCHER #1	\$9.00

Supervisor Walsh made a motion to adjourn at 8:55PM.

Respectfully Submitted,

Michelle Williams  
Deputy Town Clerk